A.A. in Business Administration: Transfer

College Learning Outcomes Matrix: Rate each course from 1 to 5 with 5 being the most important.

A.A. in Business Administration: Transfer	Year of SLO Review	1. Written, Oral and Visual Communication:	2. Scientific and Quantitative Reasoning:	3. Critical Thinking 4. Problem Solving	5. Information Literacy:	GE	DEGREE
BUS 101 Introduction to Business	**F2014**	2	3	5	1	X	X
BUS 107 Business Law	**F2014**	2	1	5	1		X
BUS 112 Financial Accounting	**F2014**	2	4	4	3		X
BUS 113 Managerial Accounting	**F2014**	4	5	5	3		X
CIS 110 Introduction to Computer Information Systems	**S2015**	1	2	4	5		X
CIS 118 Introduction to Spreadsheet Design	**F2015**	1	2	5	1		X
CIS 128 Intermediate Spreadsheet Design	**S2016**	1	1	5	1		X
BUS 114 Computerized Accounting	**S2015**	1	1	3	3		X
ECON 101 Principles of Macroeconomics	**S2015**	2	3	5	1	X	X
ECON 102 Principles of Microeconomics	**F2015**	2	3	5	1	X	X
MATH 115 Probability and Statistics/ STAT 115 Introduction to Statistics	**S 2016**	1	4	5	1	X	X

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GENERAL EDUCATION/COLLEGEWIDE SLOS
WHAT ASSIGNMENTS DO YOU GIVE IN THESE CLASSES THAT ASSESS THE FOLLOWING COLLEGEWIDE SLOS? ONLY ADDRESS THOSE THAT YOU MARKED ABOVE WITH 4 OR 5.

A.A. in Business Administration: Transfer	1. Written, Oral and Visual Communication:	2. Scientific and Quantitative Reasoning:	3. Critical Thinking 4. Problem Solving	5. Information Literacy:	GE	DEGREE
BUS 101 Introduction to Business			Business, Economic, Management Computer Simulation (CS)		X	X
BUS 107 Business Law			Legal Memo from Jr. Associate to Sr. Partner RE: Business Law Issues, Bar Exam			X
BUS 112 Financial Accounting		Exams	Exams			X
BUS 113 Managerial Accounting	Oral presentation Written reports Project portfolio	Exams Written reports Project portfolio	Exams Project portfolio	Exams Written reports Project portfolio		X
CIS 110 Introduction to Computer Information Systems						X
CIS 118 Introduction to Spreadsheet Design						X
CIS 128 Intermediate Spreadsheet Design						X
BUS 114 Computerized Accounting						X
ECON 101 Principles of Macroeconomics					X	X
ECON 102 Principles of Microeconomics					X	X
MATH 115 Probability and Statistics STAT 115 Introduction to Statistics		Term Project Testing Hypothesis	Exams & Chapter Quizzes		X	X

A.A. in Business Administration: Transfer

REQUIREMENTS (31 UNITS)

BUS	101	Introduction to Business
BUS	107	Business Law
BUS	112	Financial Accounting
BUS	113	Managerial Accounting
CIS	110	Introduction to Computer Information Systems
CIS	118	Introduction to Spreadsheet Design
CIS	128	Intermediate Spreadsheet Design
-	Or -	
BUS	114	Computerized Accounting
ECON	101	Principles of Macroeconomics
ECON	102	Principles of Microeconomics
MATH	115	Probability and Statistics
-	Or -	
STAT	115	Introduction to Statistics

SLO's for AA Business Transfer Degree

Graduates of the program will:

1. Satisfy the educational requirements necessary to successfully pursue a baccalaureate degree in Business Administration;
2. Demonstrate an understanding of the complex nature of business in a diverse global economy by integrating knowledge of the elements of American business and economic principles including accounting, finance, management, marketing, and human relations in organizations;
3. Demonstrate the ability to apply theory, critical-thinking, and analytical skills to practical issues and problems that decision-makers in the field of business are likely to face;
4. Reflect appropriate leadership traits and teamwork skills during group activities and collaborative projects conducted and/or initiated by the instructor;
5. Demonstrate the ability to identify ethical issues in various business situations, and articulate a thoughtful position in response to those issues.

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THESE DEGREE OUTCOMES EQUAL WHICH COURSE OUTCOMES FOR THESE COURSES?

A.A. in Business Administration: Transfer	Satisfy the educational requirements necessary to successfully pursue a baccalaureate degree in Business Administration;	Demonstrate an understanding of the complex nature of business in a diverse global economy by integrating knowledge of the elements of American business and economic principles including accounting, finance, management, marketing, and human relations in organizations;	Demonstrate the ability to apply theory, critical-thinking, and analytical skills to practical issues and problems that decision-makers in the field of business are likely to face;	Reflect appropriate leadership traits and teamwork skills during group activities and collaborative projects conducted and/or initiated by the instructor;	Demonstrate the ability to identify ethical issues in various business situations, and articulate a thoughtful position in response to those issues.
BUS 101 Intro to Business	ALL	2,3,4	ALL	4	4
BUS 107 Business Law	ALL	1,2,3,4,5,10	ALL	7,8,9,10	4,6,10
BUS 112 Financial Accounting	ALL	2,3,4,5	2,3,4,5	1	5
BUS 113 Managerial Accounting	ALL	ALL	ALL		ALL
CIS 110 Introduction to Computer Information Systems	ALL		ALL		
CIS 118 Introduction to Spreadsheet Design	ALL		ALL		
CIS 128 Intermediate Spreadsheet Design	ALL		ALL		
BUS 114 Computerized Accounting	ALL	3	2,3		
ECON 101 Principles of Macroeconomics	ALL	ALL	ALL	ALL	
ECON 102 Principles of Microeconomics	ALL	ALL	ALL		
MATH 115 Probability and Statistics/ STAT 115 Introduction to Statistics	ALL		ALL		

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IN WHICH COURSES ARE THESE DEGREE SLOS ASSESSED? Use "I" for Intro, "P" for Practice and "M" for Mastery OR just use an X to mark those that are assessed.

A.A. in Business Administration: Transfer	Satisfy the educational requirements necessary to successfully pursue a baccalaureate degree in Business Administration;	Demonstrate an understanding of the complex nature of business in a diverse global economy by integrating knowledge of the elements of American business and economic principles including accounting, finance, management, marketing, and human relations in organizations;	Demonstrate the ability to apply theory, critical-thinking, and analytical skills to practical issues and problems that decision-makers in the field of business are likely to face;	Reflect appropriate leadership traits and teamwork skills during group activities and collaborative projects conducted and/or initiated by the instructor;	Demonstrate the ability to identify ethical issues in various business situations, and articulate a thoughtful position in response to those issues.
BUS 101 Intro to Business	X	X	X	X	X
BUS 107 Business Law	X	X	X	X	X
BUS 112 Financial Accounting	X	X	X	X	X
BUS 113 Managerial Accounting	X	X	X		X
CIS 110 Introduction to Computer Information Systems	X		X		
CIS 118 Introduction to Spreadsheet Design	X		X		
CIS 128 Intermediate Spreadsheet Design	X		X		
BUS 114 Computerized Accounting	X	X	X		
ECON 101 Principles of Macroeconomics	X	X	X	X	
ECON 102 Principles of Microeconomics	X	X	X		
MATH 115 Probability Statistics/ STAT 115 Introduction to Statistics	X		X		

A.A. in Business Administration: Transfer

DEGREE SLOS
WHAT ASSIGNMENTS DO YOU GIVE IN THESE CLASSES THAT ASSESS THE FOLLOWING DEGREE SLOS?

A.A. in Business Administration: Transfer	Satisfy the educational requirements necessary to successfully pursue a baccalaureate degree in Business Administration;	Demonstrate an understanding of the complex nature of business in a diverse global economy by integrating knowledge of the elements of American business and economic principles including accounting, finance, management, marketing, and human relations in organizations;	Demonstrate the ability to apply theory, critical-thinking, and analytical skills to practical issues and problems that decision-makers in the field of business are likely to face;	Reflect appropriate leadership traits and teamwork skills during group activities and collaborative projects conducted and/or initiated by the instructor;	Demonstrate the ability to identify ethical issues in various business situations, and articulate a thoughtful position in response to those issues.
BUS 101 Intro to Business	Exams & Chapter Quizzes	Exams, Business Management Economic Computer Simulation (CS)	CS, Written Reports, Strategy Paper, Management Audit	Computer Simulation	Exams & Chapter Quizzes
BUS 107 Business Law	Legal Memo from Jr. Associate to Sr. Partner re: business law issues, Bar Exam	Legal Memo from Junior Associate to Senior Partner re: business law issues	Legal Memo from Jr. Associate to Sr. Partner re: business law issues, case studies & IRAC	Oral presentation re: Business Entity Formation	Legal Memo from Jr. Associate to Sr. Partner RE: Business Law Issues, Bar Exam
BUS 112 Financial Accounting	Exam	Exam	Exam	Class Discussion	Class Discussion
BUS 113 Managerial Accounting	Exam, Project Portfolio	Exam, Project Portfolio	Exam, Project Portfolio		Mini Cases
CIS 110 Introduction to Computer Information Systems	Coding Assignments and Tests		Coding Assignments and Tests		
CIS 118 Introduction to Spreadsheet Design	Coding Assignments and Tests		Coding Assignments and Tests		
CIS 128 Intermediate Spreadsheet Design	Coding Assignments and Tests		Coding Assignments and Tests		
BUS 114 Computerized Accounting	Project	Project	Project		
ECON 101 Principles of Macroeconomics	Exams & Chapter Quizzes	Exams & Research/Oral Presentations, Term Project	Exams, Chapter Quizzes, Term Projects	Term Project	
ECON 102 Principles of Microeconomics	Exams & Chapter Quizzes	Exams & Chapter Quizzes	Exams & Chapter Quizzes		
MATH 115 Probability Statistics/ STAT 115 Introduction to Statistics	Midterm & Final Exam		Term Project Testing Hypothesis		

A.A. in Business Administration: Transfer

BUS_101	Introduction to Business	Revise Course
Expected Outcomes for Student:		
Upon completion of this course, students will be able to: 1. Use the concepts, principles, and operation of the private enterprise system or capitalism, as an economic system and then compare and contrast it to other economic systems. 2. Compare and analyze the legal forms of business ownership and evaluate their implications in terms of risk and capital formation. 3. Analyze and evaluate concepts and processes involved in business operations, including production, marketing, human resources, finance, and accounting. 4. Evaluate or judge the importance of human, capital, and physical resources in a business and the manager's role in selection, placement, development, and utilization of these resources.		

BUS_107	Business Law	Revise Course
Expected Outcomes for Student:		
1. Describe reasons for the development of law as a means of social, economic and political control. 2. Analyze and explain the various sources of law (i.e. US constitution, common law and statutory law) which comprise the legal system. 3. Describe the system of courts and the administration of justice. 4. Discuss legal rights, duties, ethical and social responsibilities. 5. Describe basic principles of law governing personal and business activities. 6. Determine when to seek the advice of an attorney, learn to avoid controversies and illegal activities, and protect his/her/rights. 7. Analyze and describe how tort, real & intellectual property, contract law principles and the Uniform Commercial Code affect business. 8. Analyze and describe the creation, administration, and termination of various business entities such as partnerships and corporations. 9. Identify and distinguish the various laws and regulations regarding agency and employment. 10. Apply college-level methods of analysis and evaluation to discussing and writing about legal and ethical dilemmas as they relate to business situations. 11. Acquire learning skills that will assist in future studies of business law. 12. Acquire marketable skills that combined with other courses will open doors for future employment.		

BUS_112	Financial Accounting	Revise Course
Expected Outcomes for Student:		
1. Perform duties typically assigned to an entry level book-keeper in a business or non-profit organization, including recording business transactions, making routine adjusting entries, and performing period-end close procedures; 2. Prepare financial statements in accordance with Generally Accepted Accounting Principles (GAAP) and perform analyses on company's profitability, liquidity, solvency and operation efficiency; 3. Recognize the major differences between GAAP and IFRS; 4. Understand the principles of internal control and common control procedures to safeguard assets; 5. -Relate the important role ethics play in financial reporting and identify unethical behaviors and practices		

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BUS_113	Managerial Accounting	Revise Course
Expected Outcomes for Student:		
Upon completion of the course, students will be able to: - Describe the traditional types of product costing systems (including job-order and process), illustrate the flow of costs in each, and prepare related accounting records and reports; - Explain the purposes of budgeting; prepare a master budget and its component schedules and relate the budget to planning and control; - Explain the development and use of standard cost, prepare and interpret variance analysis reports and relate them to responsibility accounting and control; - Compare and contrast absorption costing and variable costing, prepare income statement using both methods, and reconcile the resulting net incomes		

CIS_110	Introduction to CIS	Revise Course
Expected Outcomes for Student:		
Upon completion of the course, 1. Students will be able make informed decisions concerning the use of hardware, software and procedures to meet the information technology needs of organizations 2. Students will be able to use current application software to solve simple business problems in communications, what-if analysis and, data organization and reporting 3. Students will be able to solve simple business problems by coding elementary programs in a high level procedural programming language.		

CIS_118	Introduction to Spreadsheet Design	Revise Course
Expected Outcomes for Student:		
Upon completion of this course, students will be able to demonstrate a basic skill level knowledge of spreadsheet design to create spreadsheets appropriate for solving simple business problems. Specifically, ~ design and create a suitable worksheet to solve a problem ~ identify and create suitable charts to support a worksheet ~ identify and utilize suitable formulas to support a worksheet ~ identify and utilize suitable functions to support a worksheet.		

CIS_128	Intermediate Spreadsheet Design	Revise Course
Expected Outcomes for Student:		
Upon completion of this course, students will be able to demonstrate an intermediate skill level knowledge of spreadsheet design to create spreadsheets appropriate for solving more advanced business problems. Students will be able to identify the need for and create spreadsheets that 1. ~sort and query database tables and use lookup functions 2. ~consolidate worksheets and workbooks 3. ~use solver for finding multi-variable multi-constraint solutions 4. ~incorporate scenarios, pivot tables and pivot charts		

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BUS_114	Beginning Computerized Accounting	Revise Course
Expected Outcomes for Student:		
Upon completion of this course, students will be able to develop an understanding of the operation of a commercial bookkeeping software package. Specifically, they should be able to: 1. Activate accounting software and use menus and icons to access software features and tools; 2. Set up company data (create a Chart of Accounts) and record routine transactions for a small service company using Quickbooks Pro; 3. Identify and describe common business terms and documents used in bookkeeping cycle;		

ECON_101	Principles of Macroeconomics	Revise Course
Expected Outcomes for Student:		
Upon completion of this course, students will be able to: 1. Demonstrate an understanding of basic economic concepts: scarcity, resources, production possibilities, circular flow, supply and demand, etc.; 2. Understand and describe the concepts and measurements of gross domestic product, unemployment, and inflation; 3. Understand and describe the difference between the business cycle and economic growth and the factors that contribute to each; 4. Explain how Aggregate Demand and Aggregate Supply determine equilibrium price and output in the short-run and long-run, and the problems associated with macro equilibrium; 5. Understand and explain the essential differences that separate and distinguish the Classical and Keynesian Schools in macroeconomics; 6. Understand and explain the concepts, tools, and implementation of fiscal policy, its limitations and relative advantages and disadvantages, and how it affects aggregate economic activity; 7. Understand and describe the purposes and characteristics of commercial banks, how they are controlled by the financial lever of reserves, how money is created, and how the money multiplier works; 8. Understand and describe the concepts of comparative advantage, balance of payments and its components and the determination of exchange rates; 9. Interpret, evaluate, or assess the health of the current US economy based on current macroeconomic statistics.		

ECON_102	Principles of Microeconomics	Revise Course
Expected Outcomes for Student:		
Upon completion of this course, students will be able to understand the decision-making process and the allocation of scarce resources by using the analytical tools of microeconomics.		

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MATH_115	Probability and Statistics	Revise Course
Expected Outcomes for Student:		
Upon completion of this course, Students will be able to: 1. Solve problems involving the basics of probability theory. 2. Calculate various types of measures of central tendency and measures of dispersion. 3. Interpret and construct graphical representations of data. 4. Apply uniform, binomial, and Poisson distributions. 5. Solve problems that use a continuous random variable and the normal distribution and the t-distribution. 6. Compute point and interval estimates for population parameters, and be able to determine sample sizes for fixed interval estimates. 7. Perform hypotheses tests for populations parameters; 8. Solve problems with chi-square procedures, tests of independence and tests of homogeneity. 9. Derive the linear regression equation; 10. Calculate a least squares fit; 11. Perform estimation and prediction. 12. Perform hypothesis testing using analysis of variance		

STAT_115	Introduction to Statistics	Revise Course
Expected Outcomes for Student:		
Upon completion of the course, students will be able to: - Explain the basics of probability theory. - Employ the elements of descriptive and inferential statistics. - Describe the meaning of and be able to calculate various types of measures of central tendency and measures of dispersion. - Interpret and construct graphical representations of data. - Employ basic probability theory to range from counting rules to conditional probability. - Employ the concept of a discrete probability distribution and apply it to work with uniform, binomial, and Poisson distributions. - Employ the concept of a continuous random variable and distinguish it from the discrete case - Explain normal distribution and t-distribution. - Distinguish population and sampling distributions and explain their differences. - Discuss the implication of the Central Limit Theorem. - Construct and compute point and interval estimates for population parameters, and determine sample sizes for fixed interval estimates. - Prepare hypotheses tests for population parameters - Explain the difference between type I and type II errors; calculate p-values. - Create chi-square procedures tests of independence. - Explain the linear regression equation; calculate a least squares fit; Use the coefficient of determination and linear correlation, and formulate estimation and prediction. - Explain the F-distribution and express the logic and procedure of how to use analysis of variance.		